

TSSSA EVENT GUIDE 2019

Taranaki Secondary Schools' Sports Association
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TSSSA STAFF & MANAGEMENT COMMITTEE

TSSSA

06 759 0930 ext 705

*Yarrow Stadium,
Sport Taranaki Building
Maratahu Street
Westown, New Plymouth, 4310*

Rebecca Scott – Regional Sports Director
021 367 232– Rebecca@tsssa.org.nz

Ryan Gilmour – Regional Events Coordinator
021 186 2710 – Ryan@tsssa.org.nz

Management Committee

- Paula Wells – Sacred Heart Girls' College Principal
- Rachel Williams – Hawera High School Principal
- Peter O'Leary – Opunake High School Principal
- Howie Tamati – Sport Taranaki CEO
- Rebecca Scott – Regional Sports Director
- Karen Gillum-Green – Sports Coordinator Representative (NPGHS)

TSSSA EVENTS 2019

TSSSA have a calendar of 46 secondary school sporting events for 2019.

Wall Planner – all sports coordinators are given a TSSSA event calendar at the beginning of the year

Email – all event information, entry forms, draws and Health & Safety documentation are emailed to Sports Coordinators / Teacher in Charge of the relevant sport well in advance of the event. This information is also held on the TSSSA Website.

Website – the TSSSA website and specific sport pages hold all event information – you are encouraged to access this to download any event information. www.tsssa.org.nz

Google Calendar – there is a shared google calendar that contains all TSSSA event dates & entry deadlines. Contact TSSSA if you wish to be added to this.

Entries – All TSSSA entries must go through the school via the sports coordinator/teacher in charge. Should TSSSA receive an entry from a student and/or parent, TSSSA will direct students back to school.

Entry Due Deadlines – All entry information forms contain a date that entries close. Entries must be in on or before this day in the form suggested on the entry form. In the event of a team pulling out, inform the Regional Events Coordinator asap. Often event draws are complex, so the earlier you inform TSSSA, the better.

Event Cancellations / Postponements – Event cancellations & postponements will be communicated via email and text. Announcements will then be made on the TSSSA Facebook page & Website. Decisions will be made at the earliest possible time.

Event Feedback – TSSSA welcomes constructive event feedback. A feedback link is emailed out along with event results. Please use this mechanism to feedback, or alternatively contact TSSSA at any time.

KEY DATES

Summer Tournament Week – 25th March 2019

Winter Tournament Week – 2nd September 2019

The [Taranaki Schools & Sport Calendar](#) is an additional calendar administered by TSSSA which holds information on wider secondary school sport events (outside of TSSSA) happening in the region. This calendar is contributed to by Taranaki schools and regional sporting organisations.

ELIGIBILITY & GUIDELINES

1. All students entering TSSSA events, must be enrolled in a member school as a bone fide year 9 or above student full time at the school of representation.
 - a. Students entering TSSSA events must be under 19 years of age at the first of January in the year of competition.
2. Where an event is identified as a junior event for year 9s & 10s, under no circumstances will year groups younger, or older be eligible to compete.
3. Composite teams (combining schools) are only permitted with express authorisation from TSSSA. Applications will be considered on a case by case basis & must be submitted via email to TSSSA at least three weeks prior to the event. On the approval of a composite team, all schools competing at the event will be informed.
 - a. The only circumstance where composite teams will be considered are where the school / students would otherwise not be able to participate without the support of another school.
 - b. Composite teams will not be considered if it results in the exclusion of a single school team
 - c. In standard TSSSA events which are not qualification events (where NZSS guidelines override) composite teams will be eligible for a placing as all other single school teams are.
 - i. In events where TSSSA are required to follow a NZSS qualification process, NZSS Eligibility rulings will override.
 - d. Should a composite team be approved – the team name used must indicate that players are contributing from more than one school.
 - e. A composite team will only be accepted if the principal of one of the participating schools represented in the composite team notifies TSSSA that he or she accepts overall responsibility for the composite team.
 - f. Composite teams will only be approved, if in the opinion of the Regional Sports Director the composite team is entered in the spirit in which TSSSA intends composite teams to be used for.
4. Home schooled students who are not on the roll of any member or MoE registered school are ineligible to participate in any TSSSA event, unless an exemption is granted.

- a. TSSSA may consider a written request from the parent / caregiver of a student for an exemption if it receives written affirmation from the principal of the school for whom the student wishes to play.
 - b. Exemption applications must be submitted in writing to the TSSSA Regional Sports Director at least three weeks prior to the event.
5. Schools may apply for dispensation on the above eligibility rulings
- a. Dispensation applications must be submitted in writing to the TSSSA Regional Sports Director at least three weeks prior to the event.
 - b. The final decision will be made by the TSSSA Management Committee.

HEALTH & SAFETY

A Safety Management System (SMS) document is produced for every TSSSA event. In advance of the event, TSSSA work with event providers to ensure due diligence is carried out & that plans are in place for the health & safety of all participants.

TSSSA always have a first aid kit present at events & TSSSA staff are first aid trained.

All SMS are sent to sports coordinators/TIC and are uploaded to the TSSSA website at least two weeks prior to the event.

Health & Safety is a shared responsibility; therefore it is important that at TSSSA events:

- School representatives are present, supervising their students at the event from start to finish. Ultimately the students are the responsibility of the school, and in the event of an emergency, it will be the responsibility of the school representative to head count their own students.
- School representatives carry a list of participants who are present at the event & also a record of any participant medical conditions.
- Students come prepared in suitable clothing & with sufficient food & water for the activities duration.

STUDENT CODE OF CONDUCT / STANDARDS

TSSSA events are smoke, drug & alcohol free.

By entering TSSSA events, students agree to:

- Participate to the best of their ability and within the rules of the game
- Show respect to other players, officials, team managers, event organisers & volunteers
- Represent their school with pride
- Be humble in victory and gracious in defeat

Students attending TSSSA events MUST compete in school sports uniform. The only occasion where fancy dress/dress up is permitted is during Modified Sports Week.

DISCIPLINARY PROCEDURES

In the event of a minor issue

- the school sports coordinator / teacher in charge will be involved.

In the event of a major issue:

- TSSSA Regional Sports Director will inform the concerning school principal & school sport staff

- TSSSA Management Committee will make the final decision on sanctions imposed

HEALTHY FOOD & DRINK

The Taranaki Secondary Schools' Sports Association promotes an active and healthy lifestyle. We believe in clean sport and therefore encourage a water only approach. Therefore at TSSSA events, sugary drinks will not be available to purchase, and where food is available to purchase; healthy options will be offered.

DISCLAIMER

Entry into a TSSSA event grants TSSSA, or agents of TSSSA permission to take photographs and/or video footage of those students entered. TSSSA has the right to distribute these images/videos for promotional purposes. Please inform TSSSA in writing in advance of the event if a participant wishes not to be photographed/videod.

TROPHIES & CERTIFICATES

Some TSSSA events have trophies affiliated. It is the responsibility of the school to engrave the trophy, ensure they are well looked after and returned the following year.

At the beginning of every year TSSSA provides an electronic certificate template for sports staff to use. Hard copies may also be available on request. It is the expectation that schools will acknowledge place getters at TSSSA events with a certificate in assembly, or something similar.

MCKEAN SHIELD

The McKean Shield is a challenge shield in honor of 'Coach' Steve McKean & his prolonged contribution to secondary school sport. For 2019 events, the McKean Shield will be contested for at 7 events.

The 7 events are: Beach Volleyball, Junior 3x3 Basketball, Junior Quick Rip, Indoor Bowls, Junior Volleyball, Modified Sports Week events & Junior Rugby League.

- The shield must be put on the line at every opportunity (every time the defending school has a team playing)
- Every team from the defending school must have a turn at defending the shield before the first team defends again.
- In the event of a draw where the competition format allows draws to occur, the retainer of the shield will be the winner of paper, scissors, rock. In this case, for event competition purposes, the officially recorded result will be a draw, however the McKean shield will progress with the team who won paper, scissors, rock.
- If a school that holds the shield is not entered in the next McKean Shield event, then the shield is given up & defended by a school, randomly chosen by TSSSA.
- After 10 successful game defences, the schools name will be engraved on the shield.
 - If a school reaches 15 successful defences, a new school will be randomly selected to defend the McKean shield.

SERVICE TO SECONDARY SCHOOL SPORT AWARD

The “Service Award” recognises people who have given an outstanding and highly commendable contribution to secondary school sport in the Taranaki. Nominations for this award are always open & schools are welcome to nominate at any time. Previously received nominations will always be considered for future awards. TSSSA will, from time to time recognise the contribution of these people through awarding the Service to Secondary School Sport Award. Nomination forms are able to be downloaded from our website - <https://www.tsssa.org.nz/about-us/>

USEFUL LINKS

TSSSA Website – <https://www.tsssa.org.nz/>

TSSSA Facebook – <https://www.facebook.com/Taranaki-Secondary-School-Sports-Association-TSSSA-518617574885675/>

TSSSA Application – ‘TSSSA Sport’ – is available to download for FREE from the App Store & Google Play Store

School Sport NZ - www.schoolsportnz.org.nz - here you can find the NZSS event calendar, and entry information for National events.

Sport New Zealand – <http://www.sportnz.org.nz/>

Sport Taranaki - <https://www.sporttaranaki.org.nz/>

SUPPORTERS & PARTNERS

